**Academic Year: Admission No:**

 **Please Tick where appropriate**

**Course applied for Certificate Diploma Degree**

**Proposed Qualification**

|  |  |  |
| --- | --- | --- |
| **Programme applying for** | **1st Choice** |  |
| **2nd Choice** |  |
| **3rd Choice** |  |

**Preferred Method of Study: Full Time Distance Online Evening Part-Time Block**

**APPLICANT BIODATA:**

**TITLE Mr. Mrs. Ms. OTHER \_\_\_\_\_\_\_\_\_\_ GENDER Male Female Disability Yes No**

**SURNAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FIRST NAME (S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE OF BIRTH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHYSICAL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OMANG / PASSPORT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POSTAL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TELEPHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SPONSORSHIP:**

**SELF: GOVERNMENT: OTHER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EDUCATIONAL QUALIFICATIONS:**

|  |
| --- |
| **Name of Secondary/ High School** |
| **Subject** | **Grade** | **Subject** | **Grade** |
| **1.** |  | **5.** |  |
| **2.** |  | **6.** |  |
| **3.** |  | **7.** |  |
| **4.** |  | **8.** |  |
| **Other Qualifications (State Clearly)** |  |

**HOW DID YOU LEARN ABOUT KIC? State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PARTICULARS OF NEXT OF KIN:**

**TITLE Mr. Mrs. Ms. OTHER \_\_\_\_\_\_\_\_\_\_ GENDER Male Female**

**SURNAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FIRST NAME (S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE OF BIRTH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHYSICAL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RELATIONSHIP TO APPLICANT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POSTAL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TELEPHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TERMS AND CONDITIONS**

1. The total fee payable for the programme is P\_\_\_\_\_\_\_\_\_\_\_\_\_\_, deposit of \_\_\_\_\_\_\_\_\_\_\_\_and monthly installment fee of P\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (as displayed on the admission letter).
2. Registration fee, ID fee and deposit fees are to be paid before the registration day.
3. The Institution reserves the right to postpone or cancel a programme if the minimum number of students registered is not enough to start it.
4. A student who enrolls for a programme shall be bound to pay all the full programme, exam, registration and ID fees regardless of whether they, as an afterthought or otherwise decide to withdraw from the programme.

**DECLARATION AND UNDERTAKING**

We confirm that, to the best of our knowledge, the information given in this form is correct and complete. We have read the instructions, in particular those relating to this section. We understand what it says, and abide by the conditions set out there, which we accept as conditions of this application.

|  |
| --- |
| Applicant’s Signature |
|  Date : |

|  |
| --- |
| Guardian's Signature |
| Date : |

**OFFICIAL USE**

Education qualification certificate (s) Certified Omang / Passport copy Copy of Sponsorship Letter Registration Fee

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Check** | **Name** | **Signature** | **Date** |
| **Admissions** | **Document Eligibility** |  |  |  |  |  |  |  |  |  |  |
| **HOD** | **Student Eligibility** |  |  |  |  |  |  |  |  |  |  |
| **Accounts** | **Application Fee** |  |  |  |  |  |  |  |  |  |  |
| **Campus Manager** | **Overall Check** |  |  |  |  |  |  |  |  |  |  |
| **College Account Details: Application Fee can be paid on campus or by depositing at the bank. Kindly bring the deposit slip if directly deposited in the Bank.** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Account Name** | **Bank Name** | **Branch** | **Account Number** | **Account** | **Branch Code** | **Place** |
| **KITSO INTERNATIONAL COLLEGE** | **FIRST NATIONAL BANK** | **AIRPORT JUNCTION** | **62617386497** | **CURRENT** | **288267** | **GABORONE** |